

# LOWER MOUNT BETHEL TOWNSHIP RESERVATION APPLICATION

Lower Mount Bethel Township  
2004 Hutchinson Avenue  
PO Box 257  
Martins creek, PA 18063

## PRIMARY CONTACT AND/OR ORGANIZATION

Event is being sponsored by:  Individual  Business/Organization Date: \_\_\_\_\_

\*Contact Person's Name: \_\_\_\_\_

Resident  Non-Resident LMBT Business/Organization: Yes  No

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: Zip: Phone: (H) (W) (C) \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Company/Organization (if applicable): \_\_\_\_\_

Is your organization a registered 501 (C)(3)?  YES  NO

Is your organization an educational institution?  YES  NO

Is your organization a church?  YES  NO

EIN Number: \_\_\_\_\_

Business Address: \_\_\_\_\_

\*Contact person must be the responsible party for the event and must be present on the day of the rental.

## EVENT DETAILS

Failure to disclose all event information may result in cancellation of your rental. Incomplete information will delay the processing of your application and may result in loss of your requested dates/times. Please check "Yes" or "No" for each of the following. If you marked "Yes" for any items, please explain.

	YES	NO	EXPLANATION
Is your event open to the public?			
Will you be advertising your event?			
Will you collect admissions, donations, or fees?			
Is your event a fundraiser?			
Will food or beverages be served?			

Will there be live or amplified music?			
Are you hiring a third party vendor?			

**FACILITY REQUESTED (Check all that apply)**

c] Business/Organization Meeting    Family/Social Gathering    Birthday Party    League    Shower Recital    Workshop  
       Program Show    Other

Event Name:  
 Requested Date:                      Start Time:                      End Time:                      (includes setup and cleanup)  
 Alternate Date/Time (if any)  
 Anticipated Attendance:            c] Adults:                      Children:

For multiple dates (on-going rentals), please attach a separate sheet listing all dates and times.

**STATEMENT OF CERTIFICATION**

I certify that the information provided on this form is true and accurate to the best of my knowledge. I understand that providing false or misleading information is grounds for lower mount bethel township to cancel or terminate my event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**LOWER MOUNT BETHEL TOWNSHIP USE ONLY**

ROOM RESERVED		TOTAL CHARGES	
Room	Amount	LESS 50% DEPOSIT	
Centerfield Upper Meeting Room		BALANCE DUE	
Centerfield Gym		YES    NO	
Centerfield Lower Level Meeting Room			
Centerfield Pavilion			
Keifer Pavilion			
Riverton Pavilion			
Keifer Ballfield		FORMS RECEIVED :	
Riverton Ballfield		Rental Agreement:	
TOTAL			

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

# LOWER MOUNT BETHEL TOWNSHIP RENTAL AGREEMENT

1. Lower Mount Bethel Township, its employees, boards, and committees are not responsible for injuries to persons or damages of loss of property. Every lessee shall further agree to pay for any and all damages to the Township and damages to or loss of any of the property and equipment of the Township resulting either directly or indirectly from such occupancy and use of the Centerfield Building Lower Level, Centerfield Gym, Centerfield Upstairs Meeting Room, Centerfield Pavilion, Kiefer Pavilion or Riverton Pavilion by or through the negligence or other acts of the lessee or any persons participating in or attending their function.
2. The Township reserves the right to cancel any function that it deems is detrimental to Lower Mount Bethel Township.
3. Lower Mount Bethel Township may cancel the contract of any persons or organization as to the use of any portion of the Centerfield Building Lower Level, Centerfield Gym, Centerfield Upstairs Meeting Room, Centerfield Pavilion, Kiefer Pavilion or Riverton Pavilion when such person or organization, in the opinion of the Secretary/Treasurer, is not acting for the best public interest.
4. Inappropriate behavior by any lessee or their guest will not be tolerated.
5. When renting the Pavilion and you have garbage, make sure you take all garbage out with you.  
DO NOT LEAVE GARBAGE BAGS BY RECEPTACLES WHEN RENTING THE PAVILIONS.
6. The number of participants designated on the reservation application will be the maximum allowed to enter into the room or pavilion booked. Room capacities must be strictly adhered to for fire safety concerns.
7. All lessees must pay a \$300.00 security deposit the day of reservation for use of Centerfield, Lower Level. The deposit will be returned after inspection.
8. Lower Mount Bethel Centerfield is a smoke free environment. Smoking is allowed in paved parking areas only.
9. Alcoholic beverages are not permitted.
10. Excessive noise from bands, disc jockeys, participants, etc. will not be allowed.
11. Any event that is open to outside participation or attendance from people outside of the sponsoring organization must provide the township with a copy of liability insurance. Liability insurance required is \$1 million aggregate for any number of claims arising out of a single accident or occurrence. Lower Mount Bethel Township must be listed as "additional insured."
12. Groups composed of youth shall be supervised by one adult (21 years of age or older) per each twenty-five (25) youth at all times while using the Centerfield Building Lower Level, Centerfield Gym, Centerfield Upstairs Meeting Room. The adult who will be responsible for the activity must make the reservation for use of the facility. Youth are defined as those under the age of 18.

IN WITNESS WHEREOF, I have been provided the entire requirements and agree to Lower Mount Bethel Townships Policies and Procedures and the terms of this Agreement as executed

\_\_\_\_\_ day of \_\_\_\_\_

Accepted By:

\_\_\_\_\_

Print Name

Signature

LMBT Representative: \_\_\_\_\_

Date: \_\_\_\_\_

LOWER MOUNT BETHEL TOWNSHIP  
ADDENDUM TO RESERVATION APPLICATION

## Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people. Anyone who rents Lower Mount Bethel Township ("Township") facilities is required to follow the guidance issued by the Center for Disease Control and Prevention, the Commonwealth of Pennsylvania Office of the Governor, and the Secretary of Health while utilizing Township facilities.

Lower Mount Bethel Township has put in place preventative measures to reduce the spread of COVID-19; however, the Township cannot guarantee that you, your family and/or guest will not become infected with COVID-19. Further, utilizing the Township facilities could increase your risk, your family and/or guest's risk of contracting COVID-19. Anyone who rents a Township facility is responsible for their own sanitation of equipment prior to usage. Use of the Township facilities is at your own risk.

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By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my family, guests and I may be exposed to, or infected by COVID-19 by renting Lower Mount Bethel Township facilities, and that such exposure or infection may result in personal injury, illness, permanent disability and/or death. I understand that the risk of becoming exposed to, or infected by COVID-19 may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Lower Mount Bethel Township officials, employees, agents, representatives, and volunteers.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any and all injury to my family, guests and/or myself including, but not limited to, personal injury, disability, and/or death, illness, damage, loss, claim, liability, or expense of any kind, that I, my family and/or guests may experience or incur in connection with our utilization of Lower Mount Bethel Township facilities. On my behalf, and on behalf of my family and guests, I hereby release, covenant not to sue, discharge and hold Lower Mount Bethel Township officials, employees, agents and representatives, and volunteers of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto.

**1 HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT 1 HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.**

Renter Name: \_\_\_\_\_

Renter Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Witness Name: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

CENTERFIELD BUILDING	RESIDENT	NON-RESIDENT
RECREATION RENTAL FEES	\$100.00	\$150.00
LOWER LEVEL NO KITCHEN	\$150.00	\$200.00
WITH KITCHEN	\$200.00	\$300.00
USING STOVE	\$20.00	\$60.00
GYM	\$40.00	\$60.00
UPSTAIRS MEETING ROOM	\$50.00	\$100.00
RIVERTON FIELDS / PAVILIIONS	\$40.00	\$50.00
KIEFER BALL FIELD	\$40.00	\$60.00
RIVERTON FIELDS		
	DEPOSIT (REFUNDABLE) \$300.00	