

APPROVED

LOWER MOUNT BETHEL TOWNSHIP BOARD OF SUPERVISORS REGULAR MONTHLY MEETING MINUTES – JANUARY 7, 2019

CALL TO ORDER - The January 7, 2019 Regular Monthly Meeting of the Lower Mount Bethel Township Board of Supervisors was held at 6984 S. Delaware Drive, Martins Creek, Pennsylvania, 18063 (formerly known as Centerfield School). The meeting was called to order by Chairman Michael DeBerardinis at 7:55 p.m. In attendance were Supervisor Disidore, Supervisor Burns, Supervisor Newman, Supervisor Ascani, J. Alderfer on behalf of J. Zator, J. Smethers, Twp. Manager & M. Mastrogiovanni, Twp. Secretary. J. Coyle was absent. There were 3 people in the audience. The Pledge of Allegiance was recited.

M. DeBerardinis announced the Supervisors conducted an Executive Session on 12/31/18 to discuss personnel and will be continued at the conclusion of tonight's meeting.

APPROVAL OF MINUTES DECEMBER 10, 2018 – The minutes were presented for review and approval with one correction underlined: 3rd Page, 2nd paragraph #7 should state The Board discussed **MOTION** by S. Newman, second by D. Ascani to approve the minutes as amended. Vote: 5-0.

PRESENTATIONS: NONE

COURTESY OF THE FLOOR: Jeff Larrison reported the ATV is 90% put together and have been testing it at the Kiefer farm. He asked for permission to test run on the Tekening & Monaghan properties and would need keys for those 2 properties. M. DeBerardinis had no objection as long as nothing gets ripped up since it was seeded. J. Mauser said if they're doing it now, it's not a problem as the ground is frozen. J. Mauser mentioned the Game Commission is preparing plans for logging roads as trails; there has been maintenance issues there. J. Larrison mentioned the Fire Company is in the process of getting their own fire channel – Tack 26. M. DeBerardinis asked J. Larrison to meet with Keith Burns and get him up to speed as Emergency Management Coordinator.

J. Mauser – John Mauser and J. Smethers are attending a Lehigh Valley Greenway Meeting on Thursday from 9-1:30 p.m. to obtain information on possible grants for signage. J. Mauser mentioned the preparation of the \$250,000.00 grant application to DCNR for the acquisition of Monaghan Lots 1, 2, & 3. J. Mauser noted he is working on the Game Commission plans for Tekening Trails & Monaghan Meadows and with the Fish Commission project, he is just waiting for approval from the Fish Commission. In August he, M. DeBerardinis & F. Heitzman will work on stump placement in the Martins Creek on the Monaghan property since water level is low at that time.

SUBDIVISIONS: None

OLD BUSINESS: None

NEWBUSINESS

a. RESOLUTION #2019-04 – FEE SCHEDULE. The Board reviewed the proposed Fee Schedule. J. Smethers indicated we went over the fees with S. Calluori Zoning Officer / BCO and T. Noll, SEO and there are some increases as indicated. A notary fee was added and Certification Fee for Sanitation and Street Lights. S. Newman suggested we put on the Sanitation bills that if someone moves, the toters needs to be left at the property. There was discussion about the Recreation Facilities Use Fee. D. Ascani indicated the increases at the Centerfield Building seem too high. It was noted we checked prices in the area; even with our increase our prices are still less than most.

The deposit was discussed and decided it can be discussed again once the kitchen is complete. The Board discussed adding an escrow fee for miscellaneous projects that would require engineering and legal review. The Board discussed the Security deposit for street opening. The fee is unclear at \$25 per square yard times the quantity of roadway payment; min. deposit is \$250.00. The Board asked that Shannon Calluori clarify that language.

After discussion the Board indicated the proposed fees should be modified as follows:

Recreation Facilities Use Fee	Resident	Non-Resident
Centerfield Building - Lower Level	\$150 (\$100 no kitchen)	\$200 Deposit \$250 (both)
Centerfield Building - Gym (one-time use)	\$20	\$40
Centerfield Building - Upstairs Meeting Room	\$40	\$60
Riverton Fields, Kiefer Fields, Centerfield Pavilions	\$50	\$100
Kiefer Ball Field (baseball)	\$40	\$50
Riverton Fields - Daily (soccer or softball)	\$40	\$60
misc. escrow fees - projects that would require engineering & review fees	\$3,000	

WELL PERMIT	
New Well (not affiliated with house construction)	\$150
New Well (with home construction)	\$90
Well Abandonment	\$90
other well fees taken out	
Security Deposit for Street Opening Applications (unless included in improvements agreement)	\$25 per square yard times the quantity of roadway pavement (depth / inches); min deposit is \$250. S. Calluori to clarify

b. PSATS ATTENDANCE – The Board discussed which Supervisors are interested in attending. J. Smethers, Township Manager will be attending and is the voting delegate. S. Burns & S. Newman indicated they would like to attend. The Board had no objection.

c. AUTHORIZATION TO ADVERTISE - DELAWARE VALLEY TRUST ORDINANCE (MEDICAL). J. Smethers asked for permission to advertise an ordinance authorizing LMBT to enter into an intergovernmental cooperation agreement and participation in the Delaware Valley Health Trust. MOTION by Supervisor Disidore, second by D. Ascani to authorize J. Smethers, Twp Manager to advertise the ordinance pending review by the Township Solicitor. Vote: 5-0.

d. BOARD OF SUPERVISORS COMPENSATION ORDINANCE – No action taken. Will be discussed in Executive Session.

e. ADVERTISE FOR ELECTED AUDITORS – J. Alderfer explained the procedure for filling Township elected auditor positions. Since we are way beyond the 15 days perimeter during which the Vacancy Board could appoint Elected Auditors, the Board would have to petition to the Court of Common Pleas.

There was discussion about the terms and vacancies. The Board asked J. Smethers to contact Scott Coburn at PSATS to see what is entailed in petitioning the Court of Common Pleas.

APPROVAL OF THE BILLS - Township Manager J. Smethers read the outstanding invoices of \$21,037.47 plus and additional bill added for \$10.00 to Slatebelt Topics for advertisement of Emergency Management Coordinator; total \$21,037.47. D. Ascani asked about extermination of the Centerfield Building. J. Smethers indicated we use Erich, but is not too pleased with them. She would like to look into different companies. **MOTION** by D. Ascani, second by S. Disidore to approve the invoices in the amount of \$21,037.47. Vote: 5-0.

CORRESPONDENCE - All Twp. Correspondence are available in the Township Office.

REPORTS

a. Chairman's Report - M. DeBerardinis reported the hillside collapsed on Upper Mud Run Rd due to the excess amount of rain. Fred and Mark coned it off and met with J. Coyle to get his opinion on costs to repair. Estimate would be around \$100,000. We would need sheet pilings and concrete permanent barriers. D. Ascani suggested we buy our own Jersey barriers. It's a 15-foot hole, very dangerous and a serious safety issue. J. Smethers will be looking into grants.

b. Board Members Reports – S. Newman indicated she is attending the GPA meeting tomorrow. She pulled the December status report on the P3 project and there is nothing new to report and it's still in limbo. She also looked at the 2016-2017 expenses and the legal bills. They paid well over 4 million to Kriger Construction. LTAP Engineer, Jason Snyder was approved for a technical assist plan and she had sent him all the reports for the Little Creek Road bridges.

S. Burns reported the light on the flag pole is extremely bright and needs adjustment.

M. DeBerardinis reported on the water flooding issue they dealt with on Saturday. Since Front Street was repaved, the flooding has been bad. His suggestion would be to make the correction on our road, that would be a fairly cheap solution. M. DeBerardinis mentioned a very large sink hole a possible collapsed septic tank on 4th & Abruzzi and asked if Shannon Calluori can check it out.

c. Township Manager Report – Attached. No further comments.

d. Township Solicitor Report – Attached.

e. Township Engineer Report – None.

f. Zoning Officer Report – None.

g. Road Department Report – Fred Heitman reported the drain was clogged at 2nd Avenue. They opened it up and cleaned it out and some other drains. Trees came down from all the rain, which they cleaned up and they have been doing some patching in town.

PUBLIC COMMENT– None

EXECUTIVE SESSION & ADJOURNMENT – M. DeBerardinis recessed for Executive Session to discuss Personnel and adjourned the Public Meeting at 9:55 p.m.

*Respectfully Submitted,
Melissa Mastrogiovanni, Township Secretary
Lower Mount Bethel Township*