

**LOWER MOUNT BETHEL TOWNSHIP BOARD OF SUPERVISORS  
RE-ORGANIZATION MEETING MINUTES  
JANUARY 5, 2026 at 6:30 p.m. in person**

**CALL TO ORDER** - The January 5, 2026, Re-organization meeting of the Lower Mount Bethel Township Board of Supervisors was held at 6984 S. Delaware Drive, Martins Creek, Pennsylvania, 18063 (formerly known as Centerfield School), Martins Creek, PA, 18063. The meeting was called to order by Solicitor Karley Biggs Sebia at 6:30 p.m. In attendance were M. DeBerardinis, C. Cook, D. Asciani, R. Siegfried, J. Keifer, M. Hart and M. Mastrogiovanni. There were 16 members of the audience present. The Pledge of Allegiance was recited.

**A. ADMINISTRATION APPOINTMENTS**

**CHAIRMAN: MOTION** by C. Cook, second by D. Asciani appointing Michael DeBerardinis. Vote: 5-0.

**VICE-CHAIRMAN: MOTION** by D. Asciani, second C. Cook appointing J. Keifer. Vote: 5-0.

**Chairman, M. DeBerardinis continued the meeting.**

**TOWNSHIP MANAGER / TREASURER/ASST. SECRETARY: MOTION** by M. DeBerardinis, second by C. Cook appointing Megan Hart. Vote: 5-0.

**ASST. TOWNSHIP MANAGER /SECRETARY / PLANNING ADMIN./ ASST. TREASURER: MOTION** by M. DeBerardinis, second by D. Asciani appointing Melissa Mastrogiovanni. Vote: 5-0.

**DIRECTOR OF PUBLIC WORKS / ROADMASTER: MOTION** J. Keifer, second by C. Cook appointing D. Asciani. Motion amended to make this a non-paid position. K. Biggs Sebia directed since this is not on the agenda, the regular meeting agenda should be amended to include this topic. Motion withdrawn. Vote: 4-1, M. DeBerardinis voted "no".

**ASST. DIRECTOR OF PUBLIC WORKS / ASST. ROADMASTER: MOTION** by D. Asciani, second by M. DeBerardinis appointing R. Siegfried. Vote: 5-0.

**REPRESENATIVE TO SLATEBELT COUNCIL OF GOVERNMENT: MOTION** by M. DeBerardinis, second by J. Keifer appointing M. Hart. Vote: 5-0.

**ALTERNATE REPRESENTATIVE TO SLATE BELT COUNCIL OF GOVERNMENT: MOTION** by M. DeBerardinis, second by J. Keifer appointing M. Mastrogiovanni. Vote: 5-0.

**REPRESENTATIVE TO COUNTY 911 – MOTION** by M. DeBerardinis, second by C. Cook appointing M. Hart. Vote: 5-0.

**ALTERNATE REPRESENTATIVE TO COUNTY 911 - MOTION** by M. DeBerardinis, second by D. Asciani appointing M. Mastrogiovanni. Vote: 5-0.

**REPRESENTATIVE TO ENVIRONMENTAL ADVISORY COMMITTEE**: J. Keifer suggested this appointment be eliminated. **MOTION** by D. Asciani, second by C. Cook eliminating this position. Vote: 5-0.

**REPRESENTATIVES TO NON-UNIFORM EMPLOYEE PENSION PLAN: MOTION** by J. Keifer, second by M. DeBerardinis appointing C. Cook / D. Ascani. Vote: 5-0.

**EMPLOYEE REPRESENTATIVE TO NON-UNIFORM EMPLOYEE PENSION PLAN: MOTION** by M. DeBerardinis, second by D. Ascani appointing M. Hart. Vote: 5-0.

**OPEN RECORDS OFFICER: MOTION** by M. DeBerardinis, second by C. Cook appointing M. Hart. Vote: 5-0.

**ALTERNATE OPEN RECORDS OFFICER: MOTION** by M. DeBerardinis, second by C. Cook appointing M. Mastrogiovanni. Vote: 5-0.

**DELEGATE TO TAX COLLECTION COMMITTEE: MOTION** by M. DeBerardinis second by D. Ascani appointing M. Hart. Vote: 5-0.

**ALTERNATE TO TAX COLLECTION COMMITTEE: MOTION** by M. DeBerardinis second by J. Keifer appointing M. Mastrogiovanni. Vote: 5-0.

**ATTENDANCE AT PSATS CONVENTION AND PSATS VOTING DELEGATE: MOTION** by M. DeBerardinis, second by C. Cook appointing M. Hart. Vote: 5-0.

**EMERGENCY MANAGEMENT COORDINATOR: MOTION** by M. DeBerardinis, second by C. Cook appointing M. Hart. Vote: 5-0.

**ASST. EMERGENCY MANAGEMENT COORDINATOR: MOTION** by M. DeBerardinis, second by D. Ascani appointing M. Mastrogiovanni. Vote: 5-0.

**TOWNSHIP FIRE COMPANY / TOWNSHIP RESCUE SQUAD: LMB / Sandt's Eddy Fire Company: MOTION** by M. DeBerardinis second by J. Keifer appointing LMB / Sandt's Eddy Fire Company as the Township Fire Company and Township Rescue Squad. Vote: 5-0.

**BLS/ ALS PROVIDER: MOTION** by M. DeBerardinis second by J. Keifer appointing Suburban EMS as the Township BLS / ALS Provider. Vote: 5-0.

**FIRE COMPANY OFFICERS FOR 2026 (Acknowledgment):** G. Russo, Fire Chief read the list of Fire Company Officers for 2026. **MOTION** by M. DeBerardinis, second by C. Cook S. Disidore acknowledging the Fire Company Officers list for 2026. Vote: 5-0.

**VOLUNTEER LAND ACQUISITION / PROJECT MANAGER:** J. Keifer suggested this position be eliminated. **MOTION** by J. Keifer, second by D. Ascani to eliminate the position. Vote: 5-0.

**VOLUNTEER TOWNSHIP REP. SLUDGE / BIOSOLIDS** - J. Keifer suggested this position be eliminated since sludge is regulated by the State. **MOTION** by J. Keifer, second by D. Ascani to eliminate the position. Vote: 5-0.

**VOLUNTEER WELCOME CENTER NATIVE PLANTS GARDENER:** The Solicitor was asked if there is liability to the Township giving a title for this position. K. Biggs Sebia noted the liability is no different as to any other volunteer. M. DeBerardinis, second by C. Cook appointing Catherine Buehler. Vote: 5-0.

## **B. PROFESSIONAL APPOINTMENTS**

**TOWNSHIP SOLICITOR: MOTION** by M. DeBerardinis, second by D. Asciani appointing King, Spry, & Herman Law Office. J. Keifer would like to look into other options, the costs are astronomical. D. Asciani noted they can be nominated tonight, but the Board can change at any time. Vote: 4-0-1, J. Keifer voted no.

**TOWNSHIP ENGINEER: MOTION** by M. DeBerardinis, second by C. Cook appointing Carroll Engineering. Vote: 5-0.

**TWP. ZONING OFFICER/BUILDING CODE OFFICIAL: MOTION** by M. DeBerardinis, second by R. Siegfried appointing Anthony DiSante. Vote: 5-0.

**ASSISTANT ZONING OFFICER/ALT. BUILDING CODE OFFICIAL: MOTION** by M. DeBerardinis, second by D. Asciani appointing Ronald Kimes as the Assistant Zoning Officer and Alt. Building Codes Official. Vote: 5-0.

**PROPERTY MAINTENANCE OFFICER: MOTION** by M. DeBerardinis, second by C. Cook appointing Anthony DiSante. Vote: 5-0.

**ASSISTANT PROPERTY MAINTENANCE OFFICER: MOTION** by M. DeBerardinis, second by D. Asciani appointing Ronald Kimes as the Assistant Property Maintenance Officer. Vote: 5-0.

**SEWAGE ENFORCEMENT OFFICER: MOTION** by M. DeBerardinis, second by D. Asciani appointing Ryan Engler. Vote: 5-0.

**ALTERNATE SEWAGE ENFORCEMENT OFFICER: MOTION** by M. DeBerardinis, second by D. Asciani appointing Barry Isett & Associates. Vote: 5-0.

**FLOOD PLAIN ADMINISTRATOR: MOTION** by M. DeBerardinis, second by C. Cook appointing Justin Coyle. Vote: 5-0.

**ALTERNATE FLOOD PLAIN ADMINISTRATOR: MOTION** M. DeBerardinis, second by D. Asciani appointing Anthony DiSante. Vote: 5-0.

**ROAD OCCUPANCY ADMINISTRATOR: MOTION** by M. DeBerardinis, second by C. Cook appointing Justin Coyle. Vote: 5-0.

**UCC INSPECTOR: MOTION** by M. DeBerardinis, second by D. Asciani appointing BARRY ISETT & ASSOCIATES. Vote: 5-0.

**TOWNSHIP AUDITOR: MOTION** by M. DeBerardinis, second by C. Cook appointing CAMPBELL, RAPPOLD & YURASITS, LLP. Vote: 5-0.

**DELINQUENT STREET LIGHT COLLECTOR: MOTION** by M. DeBerardinis, second by D. Asciani appointing AMATO & KEATING, P.C. Vote: 5-0. M. Hart will confirm outstanding delinquencies and report back to the BOS.

**DELINQUENT SANITATION COLLECTOR: MOTION** by M. DeBerardinis, second by D. Asciani appointing KEYSTONE COLLECTION GROUP. Vote: 5-0.

**DELINQUENT REAL ESTATE COLLECTOR: MOTION** by M. DeBerardinis, second by D. Ascari appointing NORTHAMPTON COUNTY TAX UNIT. Vote: 5-0.

**C. BOARD APPOINTMENTS**

**RECREATION BOARD LIASION: MOTION** by D. Ascari, second by J. Keifer appointing C. Cook. Vote: 5-0.

**OFFICE LIASION: MOTION** by D. Ascari, second by J. Keifer to eliminate the position. Vote: 5-0.

**VACANCY BOARD (1-year term): MOTION** by D. Ascari, second by C. Cook appointing Rich Grucela. Vote: 5-0.

**ENVIRONMENTAL ADVISORY COUNCIL CHAIRMAN: J. Kiefer** mentioned the EAC being eliminated. **MOTION** by M. DeBerardinis, second by D. Ascari appointing Bill Humphries. Vote: 4-1, J. Kiefer voted no.

**PLANNING COMMISSION RE-APPOINTMENT (4-year term): MOTION** by J. Keifer, second by M. DeBerardinis re-appointing Brad Keifer. Vote: 4-1, D. Ascari voted no.

**ZONING HEARING BOARD RE-APPOINTMENT (5-year term): MOTION** by J. Keifer, second by C. Cook re-appointing Lynn Bartelson to the Zoning Hearing Board. Vote: 4-1, D. Ascari voted no.

**D. ESTABLISHMENT OF COMPENSATION**

**PROFESSIONAL SERVICES FEES – RESOLUTION 2026-01:** M. DeBerardinis read Resolution 2026-01. **MOTION** by D. Ascari, second by C. Cook adopting Resolution No. 2026-01 establishing professional fees for the Solicitor, Township Engineer, Zoning Officer/ BCO and 3<sup>rd</sup> Party UCC Services. Vote: 5-0.

**EMPLOYEE WAGES – PER 2026 BUDGET & TEAMSTERS LOCAL 773 CONTRACT:** **MOTION** by J. Kiefer, second by C. Cook acknowledging the Employee Wages per the 2026 Budget and the Teamsters Local 773 Contract. Vote: 5-0.

**E. TAX / ASSESSMENT COLLECTORS AND FEES**

Chairman M. DeBerardinis read following Appointments:

**EARNED INCOME TAX COLLECTOR:** KEYSTONE COLLECTIONS GROUP

**LOCAL SERVICE TAX COLLECTOR:** KEYSTONE COLLECTIONS GROUP

**SANITATION ASSESSMENT COLLECTOR:** KEYSTONE COLLECTIONS GROUP

**MOTION** by M. DeBerardinis, second by J. Keifer approving those appointments. Vote: 5-0.

**MOTION** by D. Ascari, second by J. Keifer amending the agenda to acknowledge Nicole Turcic as the Tax Collector. Vote: 5-0.

**SANITATION ASSESSMENT / FEES RESOLUTION No. 2026-02: MOTION** by D. Ascari, second by J. Keifer adopting Resolution 2026-02 establishing the Sanitation Assessment / Fees for 2026 in the amount of \$415.00 per Residential Dwelling unit with an early payment discount of 5% (\$20.75 per unit) and 10% late fee of delinquent balance. Vote: 5-0.

**BOND LIMITS:**

**TWP. MANAGER /TREASURER / ASST. SECRETARY: \$500,000**

**ASST. TWP. MANAGER/SECRETARY/ PLANNING ADMIN./ ASST. TREASURER: \$250,000:**

**MOTION** by M. DeBerardinis, second by D. Ascari to approve the Bond limits. **MOTION** amended by M. DeBerardinis, second by D. Ascari to make both bonds \$500,000 each. Vote: 5-0.

**F. TOWNSHIP DEPOSITORY:** M. Hart is waiting for information from other local banks. **MOTION** by D. Ascari, second by C. Cook establishing Fidelity Bank as the Township Depository. Vote: 5-0.

**H. ESTABLISHMENT OF 2026 PAID HOLIDAYS:** M. DeBerardinis read the list of holidays as follows: January 1<sup>st</sup> - New Year's Day, February 16<sup>th</sup> - President's Day, April 3<sup>rd</sup> - Good Friday, May 25<sup>th</sup> - Memorial Day, July 3<sup>rd</sup> - Independence Day, Sept. 1<sup>st</sup> - Labor Day, November 11<sup>th</sup> - Veterans Day, November 26<sup>th</sup> - Thanksgiving Day, November 27<sup>th</sup> - Friday after Thanksgiving, December 24<sup>th</sup> Christmas Eve, December 25<sup>th</sup> - Christmas Day. **MOTION** by M. DeBerardinis, second by C. Cook establishing the 2026 Paid Holidays. Vote: 5-0.

**I. MILEAGE REIMBURSEMENT RATE – MOTION** by M. DeBerardinis, second by D. Ascari. Acknowledging the 2026 IRS mileage reimbursement rate at \$0.72.5 per mile.

**J. MEETING DATES FOR 2026:** M. DeBerardinis read the meeting dates for 2026. Board of Supervisors - 1<sup>st</sup> Monday of each month at 7:00 p.m. with the following exceptions: July 13<sup>th</sup>, September 14<sup>th</sup> and December 14<sup>th</sup>. As needed, the Board of Supervisors will meet on the third Monday of each month. Planning Commission – 3<sup>rd</sup> Tuesday of each month at 6:30 p.m. (as needed), Zoning Hearing Board – 3<sup>rd</sup> Wednesday of each month at 7:30 p.m. (as needed), Open Space Advisory Board – 4<sup>th</sup> Monday of each month at 6:30 p.m. (as needed). Recreation Board – 1<sup>st</sup> Wednesday of each month at 6:00 p.m. (as needed), Environmental Advisory Council – 2<sup>nd</sup> Monday of each month at 6:30 p.m. (as needed), Agricultural Security Area Committee - 2<sup>nd</sup> Monday of each month at 7:00 p.m. (as needed).

J. Keifer asked about the ASA Committee and asked for the list of the Committee members. Staff will furnish the list to the Board of Supervisors.

J. Kiefer suggested having the Board of Supervisors meeting on the 1<sup>st</sup> Tuesday of each month to give staff and Board of Supervisors and extra day to complete and review the packets. It also helps the Fire Company since they hold their drills on Monday nights. **MOTION** by J. Kiefer to set the Board of Supervisors Meeting date for the 1<sup>st</sup> Tuesday of the month. No second, motion dies. **MOTION** by M. DeBerardinis, second by C. Cook to keep the meetings on Mondays and set the meeting dates for the other Boards and Committees as read. Vote: 5-0.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** The Re-organization Meeting was adjourned at 7:30 p.m.

Respectfully submitted,  
Melissa Mastrogiovanni, Township Secretary  
Lower Mount Bethel Township



**LOWER MOUNT BETHEL TOWNSHIP**  
**BOARD OF SUPERVISORS MINUTES – January 5, 2026 @ 7:00 P.M.**

**CALL TO ORDER CALL TO ORDER** - The January 5, 2026, Regular Monthly meeting of the Lower Mount Bethel Township Board of Supervisors was held at 6984 S. Delaware Drive, Martins Creek, Pennsylvania, 18063. The meeting was called to order by M. DeBerardinis at 7:35 p.m. In attendance were M. DeBerardinis, C. Cook, D. Ascani, R. Siegfried, J. Keifer, Solicitor Karley Biggs -Sebia, Engineer James Horvath, M. Hart and M. Mastrogiovanni. There were 16 members of the audience present. The Pledge of Allegiance was recited.

**APPROVAL OF MINUTES – December 15, 2025.** J. Keifer mentioned the Chairman at the December 15, 2025 meeting did not announce the reason for the Executive Sessions held on November 3, 2025 and November 11, 2025, that is a violation of the Sunshine Law. M. DeBerardinis amended the Executive Session announcement to reflect Executive Sessions were held on November 3, 2025, and November 11, 2025 for Legal Representation. No action was taken. **MOTION** by D. Ascani, second by C. Cook to approve the minutes. Vote: 5-0.

**COURTESY OF THE FLOOR** – James Palmeri mentioned the Bell Tower has 49 programs at this point. There are no lights on Church Road and its dangerous. D. Ascani asked M. Hess if this is within the lighting district. M. Hess will follow up with J. Palmeri. Mr. Palmeri thanked the Fire Company for putting up temporary lights for their events.

**SUBDIVISIONS / ZONING**

**1. Public Hearing – Plate / Pysher Conditional Use 9277 N. Delaware Dr. Bangor, PA, 18013.** K. Biggs – Sebia opened the Public Hearing at 7:45 p.m. Ted Rewak, Stenographer administered the oath to all parties testifying. Marked as exhibits were A-1 - Site Investigation and Percolation Test Report for On-Lot Disposal of Sewage, A-2: Pennsylvania Department of Conservation and Natural Resources Review Report dated October 13, 2025 requests, B-1 - Conditional Use Application, B-2 – Express Times Legal Affidavit, B-3 – Affidavit of posting, B-4 - Legal Notice posted, B-5 - Legal Notice to adjoining property owners, B-6 - Planning Commission Minutes, B-7 - Township Zoning Officer review letter, B-8 - Township Engineer review letter, B-9 – Letter LMB Sandt's Fire Co.

Testimony of M. Mastrogiovanni: Melissa testified the Public Hearing was properly advertised in the Express Times on Friday, December 19, 2025, and Friday, December 26, 2025. Property was posted on 12/23/25 by the Road Foreman Mark Hess and notices were sent to adjoining property owners.

Testimony of R. Dentith: Ryan testified the Applicant is requesting conditional use approval to permit the creation of a new building lot that is non-contiguous to the parent tract, where the ordinance otherwise requires new lots to be contiguous (ZO Section 27-405.1.a) and Applicant is requesting conditional use approval to permit the creation of a new building lot that does not have direct frontage on a public road, due to insufficient available frontage along a public right-of-way (ZO Section 27-405.1.d)

Testimony of A. DiSante: Anthony testified to his review letter dated 11/11/25 into the record.  
Testimony of J. Howarth: James testified to J. Coyle's review letter dated 11/13/25.

The Planning Commission gave a favorable recommendation for the Pysher Conditional Use Application.

K. Bigg-Sebia indicated all the evidence has been presented and exhibits marked for the record. There was no Public Comment. **MOTION** by D. Asciani, second by C. Cook to grant Conditional Use Approval for the Plate / Pysher Conditional Use Application located at 9277 N. Delaware Dr. Bangor, PA, 18013, ZO 27.405.1-A. to allow a new building lot to be created that is non-contiguous to the parent tract and ZO 27.405.1.D. to allow a new building lot to be created without direct frontage on a public road where there is insufficient frontage. Vote: 5-0. K. Biggs – Sebia will prepare the written decision. The Public Hearing was closed at 8:10 p.m.

**2. Plate / Pysher – Minor Subdivision – G10-5-6, 9277 N. Delaware Dr. Bangor, PA, 18013.**

R. Dentith reviewed the proposed Subdivision plan. The subject property is a land locked parcel with a private gravel driveway accessing N. Delaware Dr. and located in the Agricultural Preservation District. It is currently being utilized as a farm with a single-family residence and Agricultural related buildings. The proposal is to subdivide a 1-acre residential lot from the parent tract, which will access N. Delaware Dr. via the existing driveway and a proposed access easement. The proposed lot will not have direct frontage onto N. Delaware Dr. Lot 1 is to be served by an on-lot well and sewage disposal system. Residual Lot 2 is proposed to remain unaltered, and no improvements are proposed.

**Waiver request - 22.512.E.** Applicant is requesting a waiver to the requirement that single residence driveways be a minimum of 12" wide and have pull-offs. The Planning Commission gave a favorable recommendation to approve the waiver. **MOTION** by J. Keifer, second by C. Cook to approve the Waiver request. Vote: 5-0. R. Dentith will work with the Solicitor regarding the maintenance responsibilities of the driveway easement for the final recording deed. Waiver will be noted on the final plan.

**Waiver request / Deferral 22-519.** Applicant is requesting a waiver / deferral request to the requirement for each lot to have primary and reserve septic testing. The Planning Commission gave a favorable recommendation to approve the waiver / deferral request. R. Dentith indicated they would prefer a waiver rather than a deferral. D. Asciani noted there is no need for a reserve septic system on such a large piece of property and would be a hinderance to the applicant. **MOTION** by J. Keifer, second by D. Asciani to approve the waiver request. Vote: 5-0. Waiver will be noted on the final plan.

Conditional Final Plan Approval. The Planning Commission gave a favorable recommendation for Preliminary Conditional Final plan approval of the Plate / Pysher Minor Subdivision. **MOTION** by D. Asciani, second by J. Keifer to approve Conditional Final Plan Approval of the Plate / Pysher Minor Subdivision – G10-5-6, 9277 N. Delaware Dr. Bangor, PA, 18013 based upon the Township Engineers review letter and the Township Solicitor review letter. Vote: 5-0. The Solicitor will prepare the Resolution for the February 2<sup>nd</sup> BOS meeting.

**OLD BUSINESS**

**1. Gravel Hill Cameras** – There was discussion about placement of cameras at Riverton, Centerfield and the Township Garage. We need wi-fi installed at the Township garage if cameras are to be installed and wi-fi for Riverton would need to be set up at the bridge for better coverage.

J. Keifer mentioned installing lights at Centerfield. **MOTION** by D. Asciani, second by J. Keifer to install the existing camera, Dave and Megan will work together on the placement and staff will reach out to Swanson, with cost not to exceed \$1,200 for placement. Vote: 5-0.

**2. Property Maintenance** - Megan indicated 4 hours per week is budgeted for 2026. Anthony has Joe available to cover the additional hours. D. Ascari mentioned we shouldn't have to pay for compilation of the new list. C. Cook suggested we focus on blighted properties. The Township Manager will work with the Zoning / Property Maintenance officer to get this moving forward. **MOTION** by D. Ascari, second by C. Cook to approve 4 hours per week for Property Maintenance issues. Vote: 5-0. Dave asked that Megan furnish reports and updates to keep track of the progress.

## NEW BUSINESS

**1. Resolution 2026-03** – Authorization of the expenditure of funds from the Capital Reserve Fund for an urgent purpose to satisfy the Settlement agreement between the MC OPCO LLC vs Northampton County Revenue Appeals Board, et al. for Parcel Id. G11-7-15-0117 5241 Martins Creek Belvidere Hwy. Total amount due \$300,256.53 including \$259,830 from the Capital Reserves Account and \$40,426.12 from the Fire Tax Fund (2024 \$20,417.23 and 2025 \$20,008.89). M. Hart indicated J. Zator was working on the settlement agreement for the re-assessment from 2021-2025 and recommended the Board of Supervisors sign the legal agreement in May of 2025. D. Ascari noted this is a substantial amount of money out of the budget and J. Zator should have discussed with the Board of Supervisors the dollar amount. D. Ascari asked K. Biggs - Sebia if we can work out some type of payment arrangement. There was discussion about the re-assessment. K. Biggs – Sebia and M. Hart will work together in contacting MCOPCO LLC to negotiate payment arrangements. **MOTION** by D. Ascari, second by J. Keifer to deny Resolution 2026-03 in an attempt to negotiate a payment plan and request the \$40,426.12 from the Fire tax be waived as part of the negotiations. Vote: 5-0.

**2. 2026 Fee Schedule – Resolution 2026-04** - The Board of Supervisors will review the proposed 2026 Fee Schedule. There was discussion about Red Hawk Wrestling being in the archives room and lockers should be removed from the bathroom. Google shows Red Hawk's address as the Centerfield Building, Megan will have that removed immediately. D. Ascari mentioned no business should be running out of a township building. J. Keifer noted their non-profit. Megan will set up a meeting with Red Hawk Wrestling, J. Keifer and Melissa to discuss fees and rental. J. Keifer mentioned there should be no wrestling on election day. Tabled.

**3. Fire Company Sub-Committee** - The Sub-committee will consist of George Russo, Fire Chief, One Board of Supervisor, Township Manager, and one resident. **MOTION** by D. Ascari, second by C. Cook to form a Fire Company sub-committee. Vote: 5-0. J. Keifer volunteered to be on the committee. J. Matthews and J. Mauser are interested in the resident spot and should submit their letters of interest. This will be advertised on social media and the website.

K. Biggs-Sebia indicated this is a good point to amend the agenda adding the Road Master as an unpaid position. D. Ascari indicated he would like to see the salary eliminated and follow the 2<sup>nd</sup> Class Township Code that the Road Master and Township Manager work together and that the Road Crew follow direction by the Road Master, Asst. Road Master and Township Manager. Dave noted the hourly rate can be set by the Elected Auditors for a working Supervisor. **MOTION** by D. Ascari, second by J. Keifer to amend the Public Works Director / Road Master from a paid salary position to an unpaid position as a result of the Re-organization Meeting held earlier tonight. Vote: 4-1., M. DeBerardinis voted no. K. Biggs-Sebia asked the agenda to be amended to reflect the revision and posted on the website tomorrow. Megan will email the Board the Job Description. **CORRESPONDENCE** All Correspondence is located in the Township office.

**APPROVAL OF THE BILLS** – M. Hart indicated the new total after taking out the \$316,268.97 from Capital Reserve of \$96,185.29. **MOTION** by D. Ascari, second C. Cook to approve the bills totaling \$96,185.29. Vote: 5-0.

## **REPORTS**

**Chairman's Report** – No report.

**Board Members Reports**

**R. Siegfried** – No report.

**C. Cook** - Chris indicated he will work with J. Palmeri regarding the lights and talk to the utility company. He would like to see lights put up at Centerfield for safety purposes, it's too dark.

**J. Keifer** - Jeff reported the intern program through the school is a great program for the kids to help in the office and help with social media and other things. We could also consider someone for the road crew. Jeff asked the Board to re-visit the BASD intern at the next meeting. Jeff asked that the reports be put earlier on the agenda.

**D. Ascani** - Dave mentioned the cornfields at the Meadows. We should consider leasing to farmers for \$1 to put hay down with the caveat that no sludge will be spread, the 2 paths will still be open to the public. M. Hart noted hayfields would be beneficial she would need a scope to pursue this. M. Hart noted she would need a scope to pursue this. J. Keifer mentioned overgrown noxious weeds at the Welcome Center, the fields need to be re-done and maintained.

**Township Manager Report** - Megan reported we received another grant for the band shell in the amount of \$30,000. We also received a grant for \$135,000 towards the new brush mower (total cost of the mower \$170,000). We might want to look into rental inspections and resale inspections, that might be a good tool for blight.

**Asst. Manager / Secretary Report** - Melissa reported she attended the BOS meeting, PC meeting, and Rec. Bd. Meeting. Meeting agenda / packets, Planning Administration for Plate / Pysher Conditional Use Hearing and Minor Subdivision, reorganization letters and updated fee schedules, notary renewal course, test and renewal.

**Township Solicitor Report** – Written report submitted, no additional comments.

**Fire Company Report** - G. Russo reviewed his written report with the Board of Supervisors and presented a slide show of some of the things they did this past month. George indicated the boat may be coming in early February.

**Road Department Report** – M. Hess read his written report. Some highlights were they did routine maintenance, cleaned up trees, had 5 storms, and various other things. There were people posting on Facebook about plowing. They could have done a little better with the storms, he is training Grant and Mike helped a lot. Mark mentioned Mike was a good Roadmaster and was surprised nobody asked him how much Mike does.

**PUBLIC COMMENT** – None.

**ADJOURNMENT** - The Regular Public Meeting was adjourned at 10:15 p.m.

Respectfully submitted,  
Melissa Mastrogiovanni, Township Secretary  
Lower Mount Bethel Township